

**NEP | NORTHEAST US & CANADA PETROCHEMICAL  
CONSTRUCTION CONFERENCE & EXHIBITION**

June 27 -28th, 2016 | The Marriott Hotel, Pittsburgh City Centre, PA



**OVERCOMING REGIONAL CHALLENGES  
TO DELIVER ON THE NORTH EAST'S  
PLANNED PETROCHEMICAL MEGA PROJECTS**

**EXPERT SPEAKER LINE UP:**



Craig Butler,  
*Executive Assistant to  
Governor Kaisch,  
State of Ohio*



Keith Burdette,  
*Secretary,  
West Virginia Department  
of Commerce*



Dennis Davin,  
*Secretary,  
Pennsylvania Department of  
Community and Economic  
Development*



David Mustine,  
*Senior Managing  
Director for Shale Energy  
& Petrochemicals,  
Jobs Ohio*



Scott Mandirola,  
*Director,  
West Virginia Department  
of Environmental Protection*



Tim O'Neal,  
*Production Director,  
The Dow Chemical  
Company*



Dr. Tahmid Mizan,  
*Senior Technology Adviser,  
Corporate Strategic  
Planning, Exxon Mobil  
Corporation*



Phil Rinaldi,  
*CEO,  
Philadelphia Energy  
Solutions*



Steve Woodward,  
*Senior Vice President,  
Antero Resources Corporation*



Jerry Price,  
*Director of Construction,  
Linde Engineering North  
America Inc.*

- ▶ **PROJECT UPDATES:** Hear from the leading operators and contractors on the latest updates regarding their planned mega projects
- ▶ **PROJECT EXECUTION STRATEGIES:** How to plan and execute a successful Petrochemical mega construction project in the North East
- ▶ **THE WORKFORCE CHALLENGE:** how to develop effective workforce strategies to ensure the development of sufficient engineering & craft labour for planned projects
- ▶ **ENVIRONMENTAL PERMITS & REGULATION:** Hear from the region's leading environmental and permitting authorities on the latest in Petrochemical regulation developments
- ▶ **INFRASTRUCTURE:** How to overcome infrastructure limitations and the latest regional initiatives and investments focussed on supporting Petrochemical industry growth

**WHY ATTEND THE NORTH EAST WORKFORCE CONFERENCE?**

- **200+ attendees** from petrochemical companies, engineers and constructors, education institutions, alliances and solution providers
- **Senior level thought leaders** sharing expertise on regional planning, infrastructure & more
- **10+ booth exhibit space** featuring press, solution providers and associations

**TOP SPEAKERS INCLUDE:**



**SPONSORS & EXHIBITORS:**



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# How to 'crack' the North East Petrochemical market: Overcoming regional challenges to boost performance on mega projects in 2016 & beyond

## Following on from our world leading **Petrochemical Engineering & Construction Conference (Gulf Coast)**

Petrochemical Update is pleased to present the North East & Canada Petrochemical Construction Conference (June 27-28, Pittsburgh) – specifically focussed on the planned 2nd wave of Petrochemical mega projects in the North East US and Canada region.

The shale gas boom in North America has transformed petrochemical manufacturers in the US & Canada from high-cost producers of key petrochemicals and resins to some of the lowest-cost producers globally, second only to the Middle East, ushering in a wave of new ethylene capacity construction.

## North Eastern Petrochemical Renaissance

With 3 brand new Petrochemical mega projects (representing \$13 billion+ investment) in the pipeline the North Eastern US is standing at the edge of a potential boom in industrial growth as Petrochemical producers look to capitalize on the huge abundance of stranded, low cost ethane feedstock and the close proximity to end user markets – including:

1. **Odebrecht / Braskem – Project ASCENT - 1 million tons per year (mmtpy/mtpa) cracker in West Virginia (brownfield),**
2. **PTT/Marubeni Ethane Cracker - 1 mmtpy cracker in Ohio (greenfield)**
3. **Shell Appalachian Cracker - 1.5 mmtpy project in Pennsylvania (brownfield)**

As well as this Canada recently announced its \$500 million royalty credit program launched by Alberta's government to spur the construction of 3 new plants to process propane and methane leading to another potential boom in Petrochemical construction activity. What's clear is that this is a huge opportunity for the region and your business but key regional and market challenges need to be addressed in order to deliver on this huge potential.

Which is why we have developed the North Eastern US & Canada Petrochemical Construction conference to bring together all the key stakeholders involved in the successful development of projects in the region. This is your opportunity to meet with the senior executives working at the heart of these important projects to form partnerships and address key regional challenges such as:

- **Project Updates:** Hear from the leading operators and contractors on the latest updates regarding their planned mega projects
- **Project Execution Strategies:** How to plan and execute a successful Petrochemical mega construction project in the North East
- **The Workforce Challenge:** how to develop effective workforce strategies to ensure the development of sufficient engineering & craft labour for planned projects

- **Environmental Permits & Regulation:** Hear from the region's leading environmental and permitting authorities on the latest in Petrochemical regulation developments
- **Infrastructure:** How to overcome infrastructure limitations and the latest regional initiatives and investments focussed on supporting Petrochemical industry growth

Also you'll be able to meet, form partnerships and do business with all the major stakeholders from across the value chain including:

- **Petrochemical Project Owners**
- **Engineering & Construction Companies**
- **Regional & State Governments**
- **Permitting & Regulatory Authorities**
- **Exploration & Production Companies**
- **Mid-Stream Infrastructure & Feedstock providers**
- **Supply Chain and logistics firms**
- **Lawyers, consultants and other key service providers**

If you want to ensure your business is at the forefront of this planned boom in industrial investment, then this event is a must attend for you. Join the 150+ senior level decision makers this June in Pittsburgh and secure your share of this burgeoning market opportunity. This event is expected to sell out so secure your seat early while tickets remain.

## Why attend?

- 200+ attendees from petrochemical companies, engineers and constructors, education institutions, alliances and suppliers
- Senior level thought leaders sharing expertise on regional planning, infrastructure & more
- 10+ booth exhibit space featuring press, solution providers and associations

## We look forward to welcoming you to the event June 27-28th in Pittsburgh.



Tamsin Cardale  
*Event Director*  
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Paul Robinson  
*Business Development – Oil, Nuclear & Petrochemicals*  
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Expert Knowledge and Strategic Insight from the leading Petrochemical Companies, Engineering and Construction Companies, Education Institutes, Economic Alliances and Associations

	Dennis Davin <i>Secretary, Pennsylvania Department of Community and Economic Development</i>		Dr. Thomas Kevin Swift <i>Chief Economist &amp; Managing Director, Economics &amp; Statistics American Chemistry Council</i>		Michael Krancer <i>Partner Blank Rome LLP (Former Secretary, Pennsylvania Department of Environmental Protection)</i>
	Dr. Tahmid Mizan <i>Senior Technology Adviser, Corporate Strategic Planning Exxon Mobil Corporation</i>		Joe Greco <i>VP of Commercial &amp; Trade Development, Trade Point Atlantic</i>		Kathryn Klaber <i>CEO The Klaber Group</i>
	Jerry Price <i>Director of Construction Linde Engineering North America Inc.</i>		Mark Schmidt <i>Terminal Manager, Ports America Chesapeake</i>		Bill Tittle <i>Chemical Industry Expert Nexant</i>
	Keith Burdette <i>Secretary of Commerce - Executive Director of WV Development Office West Virginia Department of Commerce</i>		Donovan Murray <i>Manager Port Operations Services, Maryland Port Administration</i>		George Mallay <i>Analyst, Sarnia Lambton Economic Partnership</i>
	Steve Woodward <i>Senior Vice President, Antero Resources Corporation</i>		Christian Jensen <i>President of the Jensen Companies, TCI Packaging</i>		Keith Burdette <i>Secretary of Commerce - Executive Director of WV Development Office, West Virginia Department of Commerce</i>
	Rebecca McPhail <i>President, West Virginia Manufacturers Association</i>		Dave Cannelongo <i>Manager of Crude, Condensate and NGL sales, Antero Resources Corporation</i>		David Mustine <i>Senior Managing Director for Shale Energy &amp; Petrochemicals, Jobs Ohio</i>
	Jen Klein <i>President, Ohio Chemistry Technology Council</i>		Scott Mandirola <i>Director, West Virginia Department of Environmental Protection</i>		Tim O'Neal <i>Production Director The Dow Chemical Company</i>
	Matthew Clark <i>Director - Workforce Development, Jacobs</i>		Scott Roy <i>VP Government Relations, Environmental Compliance Safety &amp; Security, Range Resources Corporation</i>		Richard Hoffman <i>Executive Director INGAA Foundation</i>
	Dale Adcox <i>Senior Construction Consultant Bentley Systems</i>		Paul Dainora <i>Director Business Development - Petrochemical Plants The Linde Group</i>		Andrew Leitzinger <i>Vice President AECOM</i>
	Scott Rotruck <i>Director of Energy and Transportation Services Spilman Thomas &amp; Battle, PLLC</i>		Deb Grubbe <i>President &amp; CEO Operations &amp; Safety Solutions</i>		Rick DeCesar <i>VP, Appalachian Basin AECOM</i>
	Marc Halbritter <i>Senior Vice President, Business Development, Blueracer Midstream/ Caimen Energy</i>		Jeffrey Logan <i>President, Pennsylvania Chemical Industry Council (PCIC)</i>		Ginny Favede <i>Commissioner, Belmont County Commissioners</i>
	Matt Curry <i>Director Business Development, Range Resources</i>		Craig Butler <i>Executive Assistant to Governor Kaisch, State of Ohio</i>		Kathy Beckett <i>Attorney Steptoe Johnson LLP</i>
	Hank Alexander <i>Vice President Sunoco Logistics</i>		Marc Payne <i>Manager Business Development &amp; Planning Appalachian / Michigan Business Unit (AMBU), Chevron</i>		Rick Stouffer <i>Energy Editor Kallanish Commodities</i>
	Sam Lyon, <i>Global Workforce Services Manager, Bechtel</i>		Phil Rinaldi <i>CEO Philadelphia Energy Solutions</i>		Hillary Bright <i>Economic Development Specialist, US Department of Energy</i>
	Bob Courcy <i>Vice President Sales, Eaton, Electrical Sector Oil &amp; Gas</i>		Lisa Crutchfield <i>Senior Vice President of Advocacy and Public Affairs, Advocacy, Greater Philadelphia Chamber of Commerce</i>		Stephen Cabano <i>Owner, Pathfinder LLC</i>
					Doug Hill <i>Construction Project Manager Hilldale Services Inc.</i>

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# Overcoming Regional Challenges to Deliver on the North East's Planned Petrochemical Mega Projects

## MONDAY JUNE 27: DAY ONE CONFERENCE PROGRAM

► Chaired by

09.10 - 9.50 **Keynote TBC**

### 9.50-10.20 **The Outlook for Energy: A View to 2040**

- The Outlook for Energy is ExxonMobil's long-term, global view of energy demand and supply. Its findings help guide our long-term investments, and we share The Outlook to help promote better understanding of the issues shaping the world's energy future.

Dr Tahmid Mizan, *Senior Technology Adviser, Corporate Strategic Planning, ExxonMobil Corporation*

### 10.20 - 11.00 **Regional Governance: on Infrastructure and planning for growth**

- Learn about governmental steps being taken in order to help support the growth and development of the regional petrochemical industry
- Assess factors which could impact the regional market such as regulation, disaster, public opinion, price and others to de-risk project investment
- Identify the key barriers, challenges and opportunities facing development in the region and what this means for your business and the local economy

Keith Burdette, *Secretary of Commerce - Executive Director of WV Development Office, West Virginia Department of Commerce*

David Mustine, *Senior Managing Director for Shale Energy & Petrochemicals, Jobs Ohio*

Dennis Davin, *Secretary, Pennsylvania Department of Community and Economic Development*

Ginny Favede, *Commissioner, Belmont County Commissioners*

Moderator: Scott Rotruck, *Director of Energy and Transportation Services, Spilman Thomas & Battle, PLLC*

11.00 - 11:30 NETWORKING COFFEE BREAK

11:30 -12:00 **Keynote: Phil Rinaldi**

- Information to follow.

### 12.00 -12.40 **Infrastructure, Investment and Development**

- Key updates and developments in the Northeast's midstream infrastructure assets
- Understand just how much gas is being gathered in the northeast region and the amount of fractionation capacity currently available

- Learn about the key need for increased NGL storage facilities - particularly for ethane and steps being taken to address this

Marc Halbritter, *Senior Vice President, Business Development, Blueracer Midstream/ Caimen Energy*

Richard Hoffman, *Executive Director, INGAA Foundation*

Moderator: Charlie Schliebs, *CEO, Energy Innovation Centre*

12.40 - 2.00 NETWORKING LUNCH BREAK

### 2.00 - 2.30 **Key Regulatory, Community, Environmental & Permitting Considerations for NE Projects**

- How to approach both the federal and state permitting process so you can successfully overcome common pitfalls in project approval
- Infrastructure & community considerations for Brownfield developments
- Hear case study examples from companies who have successfully navigated permitting, regulatory and community hurdles to project development. What are the major lessons learned?

Kathy Beckett, *Partner, Steptoe & Johnson PLLC*

### 2.30 - 3.10 **Benefits of Modular Construction & Identifying Risk Early On for Northeast Projects**

- Learn about innovative ways to minimize cost escalation through methods such as modularization of construction
- Realistic outlook into the risks for new facility development and how working alongside a respected EPC can help ensure your project delivered on time and within budget
- Expert insight into the 'unknown' project risks facing petrochemical projects in today's market place; how to identify these risks, what they mean for your project objectives and how to mitigate their overall impact

Deb Grubbe, *President & CEO, Operations & Safety Solutions*

Scott Roy, *VP Government Relations, Environmental Compliance, Safety & Security, Range Resources Corporation*

### 3.10 - 3.50 **GPEAT Case Study/ Petrochemical Opportunities in Philadelphia**

- Information to follow

3.50 - 4.20 NETWORKING COFFEE BREAK

### 4.20 - 4.50 **Addressing the Shortage in Skilled Craft Labor**

- Insight into key forecasts of labor needs, and possible scheduling strategies so everyone can utilize key resources
- Hear from Owners and Contractors on their immediate and long term strategies to source skilled craft workforce (welders, pipefitters, truck drivers, crane operators, etc.) to support planned petrochemical facility construction
- Real life experience from Owners and Contractors in securing craft labor and working effectively with the construction workforce to deliver projects within set timelines, i.e., developing employment packages to improve retention, 'employment villages', ensuring project implementation plans straightforward to avoid time delays
- How to manage possible transitions of labor from upstream Engineering & Construction (E&C) (and other industries shedding jobs) to downstream E&C projects

Sam Lyon, *Global Workforce Services Manager, Bechtel*

Matthew Clark, *Director Workforce Development, Jacobs*

Dale Adcox, *Senior Construction Consultant, Bentley Systems*

Moderator: Paul Dainora, *Business Development, Linde*

### 4.50 - 5.30 **Strategies for Successful Project Execution on Northeast Projects**

- Hear from major Owners/Operators, Engineering, Procurement and Construction contractors (EPCs) and leading consulting firms on the need to work together in a cooperative way on major projects to help limit costs and ensure successful project execution and continued industry growth
- Insight into some of the key challenges impacting successful project execution in the region and the way in which the construction industry is working to address them
- With a nationwide 'gap in project planning and execution experience', hear what companies are doing to identify, mitigate and manage project risk, resource needs and contracting strategy in today's market place

Panelists:

Jerry Price, *Director of Construction, Linde Engineering North America Inc.*

Rick DeCesar, *VP Appalachian Basin, AECOM*

Doug Hill, *Construction Project Manager, Hilldale Services Inc.*

Moderator: Steve Cabano, *Owner, Pathfinder LLC*

5.30 NETWORKING DRINKS RECEPTION END OF DAY

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# Overcoming Regional Challenges to Deliver on the North East's Planned Petrochemical Mega Projects

## TUESDAY JUNE 28: DAY TWO CONFERENCE PROGRAM

### 9.00 - 9.40 The Northeast Regional Petrochemical Market for Marcellus/Utica Chemical Feedstocks - Maximizing the Potential for Growth

- Organized by the Marcellus Shale Coalition, Petrochemical Work Group
- The US Northeast Region sits atop a world-class reserve of natural gas liquids (NGLs). The factors affecting to what extent these NGLs will be used to produce petrochemicals here in this region are local, regional as well as global in scope
- A panel of experts from the region's petrochemical industry will explore these factors and what can and should be done to maximize the potential for petrochemical industry growth here in the Northeast

Jeff Logan, *President, Pennsylvania Chemical Industry Council (PCIC)*

Jenn Klein, *President, Ohio Chemistry and Technology Council*

Jennifer McPhail, *President, West Virginia Manufacturers Association*

Kevin Swift, *Chief Economist & Managing Director, American Chemistry Council*

Tim O'Neal, *Production Director, The Dow Chemical Company.*

Moderator: Andrew Leitzinger, *Vice President, AECOM - Marcellus Shale Coalition, Petrochemical Work Group*

### 9.40 - 10.20 TCI Panel Discussion

- Information to follow

Panelists:

Joe Greco, *VP of Commercial & Trade Development, Trade Point Atlantic*

Mark Schmidt, *Terminal Manager, Ports America Chesapeake*

Donovan Murray, *Manager Port Operations Services, Maryland Port Administration*

Christian Jensen, *President of the Jensen Companies, TCI Packaging*



### 10.20 - 11.00 Navigating Regulatory and Permitting Issues in the Northeast Region

- Hear from leading government agencies on up-to-date information on permitting and regulations for petrochemical facility development
- Understand how the federal, state and local governments plan to work with the petrochemical industry to support further growth
- How to approach both the federal and state permitting process so you can successfully overcome common pitfalls in project approval

Scott Mandirola, *Director, West Virginia Department of Environmental Protection*

Kathryn Klaber, *CEO, The Klaber Group*

Michael Krancer, *Partner, Blank Rome LLP*

Moderator: Craig Butler, *Executive Assistant to Governor Kasich, State of Ohio*

### 11.00 - 11.30 NETWORKING COFFEE BREAK

### 11.30 12.10 Producer Perspective Panel Discussion

- Information to follow

Steve Woodward, *Senior Vice President, Antero Resources Corporation*

Hank Alexander, *Vice President, Sunoco Logistics*

Matt Curry, *Director Business Development, Range Resources*

### 12.10 - 12.50 Construction Outlook for Petrochemical Industry in the Northeast Region

- Understand how price volatility and policy uncertainty will impact proposed projects and the current marketplace
- Find out how you can make your project more competitive by reviewing key studies and analyses on existing project data
- Exclusive outlook for the construction of new facilities and how this will impact the Northeast American petrochemical market specifically

Mike Banach, *Senior Business Leader, Petrochemicals, Honeywell UOP*

Moderated by Reed Smith

### 12.50 -2PM NETWORKING LUNCH

### 2.00 - 2.30 Addressing Transportation & Logistics Challenges in the Northeast

- Hear from leading rail, trucking & shipping companies on the steps they are taking to overcome current industry bottlenecks
- Looking at why the proximity to the domestic market could be a major pull for operators in the near future
- Forecasts for rail, trucking and shipping rates & tariffs in the Northeast, over the next 3-5 years

### 2.30 - 3.00 Tax Free Zones for Natural Gas: Keystone Energy Enhancement Zones Explained

- Learn of proposed unique tax breaks in the Northeast resulting in potential higher profits for your business
- Detailed explanation of how the proposed zones would work
- Insight into the debate on how Pennsylvania can best benefit from the natural gas industry

- Tent.

### 3.00 - 3.30 Marcellus/Utica Shale: Can the supply eclipse Northeast demand?

- By 2020, the ethane throughput in Ohio should be around 162,000 barrels per day. Anticipate the Opportunity & Challenges, get ahead of the game
- Ensure your competitive advantage within the mid-Atlantic west market by securing the sale of your product during this time of market boom
- Hear from leading market analysts, about forecasts & trends expected over the next decade

Rick Stouffer, *Energy Editor, Kallanish*

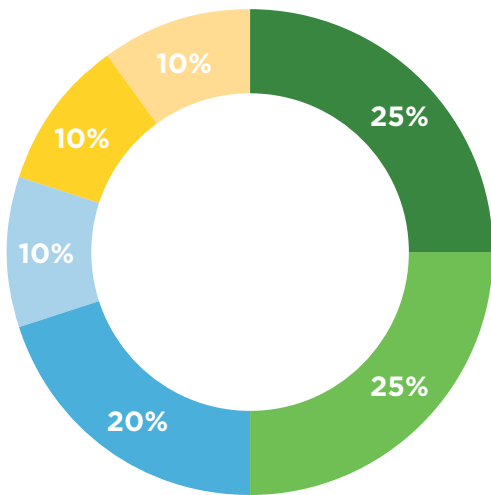
### 3.30PM NETWORKING COFFEE BREAK, END OF CONFERENCE



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## WHO WILL YOU MEET AT THE CONFERENCE?



- 25% ● Petrochemical Companies
- 25% ● EPCs
- 20% ● Educators - Schools and Colleges
- 10% ● Economic Alliances + Working Groups
- 10% ● Associations
- 10% ● Other: Staffing Agencies, Workforce Software

## Stand Out From The Crowd:

Showcase your products and services in front of the North American Petrochemical industry. The Workforce Conference & Exhibition provides you with an un-missable opportunity to showcase your products and solutions to a host of key potential clients with real spending power.

## PREVIOUS ATTENDEES/SPONSORS AT OUR EVENTS INCLUDE:



## TAILOR-MADE SPONSORSHIP OPTIONS

The Northeast US Petrochemicals Conference & Exhibition offers you an excellent range of sponsorship and exhibition opportunities to suit every need and budget

We will tailor-make a sponsorship package to fit your needs meaning that you can speak, build your brand and get exposure for your services and technology in front of the leading Petrochemical Manufactures, EPC's, midstream infrastructure developers and more

Do not miss out on the unrivalled opportunity exhibit and generate sales from the Petrochemical Construction boom

## OPPORTUNITIES AVAILABLE INCLUDE:

- One to One meetings with key decision makers
- Take a speaking slot and address 200+ industry leaders
- Show off your latest products in the exhibition hall
- Build your brand with exclusive promotional opportunities
- Host interactive workshops, networking sessions
- Secure high level branding of conference materials

## Make sure you stay ahead of the competition and secure your place now!

You will benefit from multiple opportunities to talk with the clients and prospects you want to do business with and kick-start your sales. All under one roof and all in just two days - saving you both time and money!

## Call me now to discuss your Petrochemical marketing strategy



Paul Robinson  
Business Development -  
Oil, Nuclear & Petrochemicals  
Call: +44 207 375 7521  
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**1. Select Your Registration Package**

<b>PASS PRICES:</b>	<b>LAST CHANCE</b> Last Chance 27/05/2016	<b>STANDARD</b>
<b>Business Pass</b> <ul style="list-style-type: none"> <li>• Full 2 day pass - all sessions, networking lunches and drinks</li> <li>• Access to the online e-networker in advance of the conference</li> <li>• Access to both audio recording and slides for all presentations post event</li> </ul>	<input type="checkbox"/> <b>\$1895</b>	<input type="checkbox"/> <b>\$1995</b>
<b>Basic Pass</b> <ul style="list-style-type: none"> <li>• Full 2 day pass - all sessions, networking lunches and drinks</li> <li>• Access to the online e-networker in advance of the conference</li> <li>• Access to the presentation slides post-event</li> </ul>	<input type="checkbox"/> <b>\$1795</b>	<input type="checkbox"/> <b>\$1895</b>
<b>Petrochemical Producer Subsidized Pass</b> Only available for Petrochemical Producer Owner Companies Approval process when you register to make sure you qualify for this pass <ul style="list-style-type: none"> <li>• Full 2 day conference pass</li> <li>• Access to the online e-networker in advance of the conference</li> <li>• Audio recording and slides for all presentations</li> <li>• Full access to our lunch and refreshments throughout the conference</li> </ul>	<input type="checkbox"/> <b>\$1195</b>	<input type="checkbox"/> <b>\$1195</b>
<b>State / Educator Pass</b> <ul style="list-style-type: none"> <li>• Full 2 day pass - all sessions, networking lunches and drinks</li> <li>• Access to the online e-networker in advance of the conference</li> <li>• Access to the presentation slides post-event</li> <li>• Applicable to state agencies/workforce commissions or state schools / community</li> </ul>	<input type="checkbox"/> <b>\$795</b>	<input type="checkbox"/> <b>\$895</b>

**2. Enter Attendee details**

Mr / Mrs / Ms / Dr: \_\_\_\_\_

First name: \_\_\_\_\_

Last name: \_\_\_\_\_

Company: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Zip code: \_\_\_\_\_ Country: \_\_\_\_\_

**3. Payment Options**

I enclose a check/draft for: \$ \_\_\_\_\_  
(payable to FC Business Intelligence Ltd)

Please invoice my company: \$ \_\_\_\_\_  
Purchase Order No.: \_\_\_\_\_

Please charge my credit card: \$ \_\_\_\_\_  
 Amex  Visa  Mastercard

Credit card number: \_\_\_\_\_

Expiry date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Name on card: \_\_\_\_\_

Signature: \_\_\_\_\_

NB: FULL PAYMENT MUST BE RECEIVED BEFORE THE EVENT

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**Cancellation Policy**

Places are transferable without any charge. Cancellations before 27th May 2016 will incur an administrative charge of 25%. If you cancel your registration after 27th May 2016 we will be obliged to charge you the full fee. NB - you must notify FC Business Intelligence in writing of a cancellation, or we will be obliged to charge you the full fee. The organisers reserve the right to make changes to the programme without notice. All prices displayed are exclusive of VAT unless otherwise stated but, VAT will be charged, where applicable, at the prevailing rate on the invoice date and the relevant details will appear on the invoice. FC Business Intelligence takes every care to ensure that prices quoted are correct at time of publishing however; bookings will only be accepted if there is no material error in the price advertised on the website. Designed by the The Creative Tree ([www.thecreativetree.co.uk](http://www.thecreativetree.co.uk))